



## Scholarships Selection Criteria: Ian Allen BCSSA Scholarships & Coaches Scholarship

Category: Guidelines

### 1. Purpose:

The purpose of this document is to establish a set of criteria that serve as general guidelines to assist the Selection Committee (“Committee”) with the selection of the successful recipient of the Ian Allen BCSSA Scholarships and the Coaches Scholarship.

### 2. Scope:

The Ian Allen Scholarships and the Coaches Scholarship are awarded to deserving current and/or past BCSSA members who are planning to, or are presently attending Post Secondary Institutions in recognition of their commitment and dedication to BCSSA and the community.

The scholarships will be awarded at the annual BCSSA Provincial Championships or Annual Awards & Volunteer Social.

### 3. Selection Criteria:

As prerequisites, each applicant **must**:

- a) Submit a complete application form by the application deadline.
- b) Be a current or past member of BC Summer Swim Association (BCSSA).
- c) Be applying for or returning to a post-secondary institution as a full-time student.

For all applicants who meet the above qualifications, the Committee may use the following criteria as guidelines to assist them with the selection of the successful recipient(s).

- a) The extent and nature of applicant’s involvement in the community (e.g. Has the applicant exhibited both an interest and a history in, community development and working with other people by volunteering for community programs and initiatives, taking on a leadership role in community development, etc.?). *Note: The Committee may choose to balance off the degree of initiative required by the applicant (e.g. an extreme example would be founding a new club compared to following an existing protocol while volunteering at a community event).* In addition, the Committee may consider the amount of time that the applicant put into volunteering in the community.

This should be balanced with how much involvement they have had with BCSSA (e.g. an applicant who was involved as a coach and a competitor in three BCSSA aquatic disciplines will have less time for community involvement but has contributed significantly to BCSSA.)

- b) What is the applicant's involvement with BCSSA? Have they been involved in multiple roles such as swimmer/coach/volunteer? Have they been involved with multiple BCSSA disciplines? How many years have they been involved? *Note: The Committee may choose to place greater weight on applicants who have had more roles, been involved with multiple disciplines, and have more years of BCSSA involvement.*
- c) What is the applicant's scope of interest in the future? *Note: The Committee may take into consideration that a specific applicant has more years and costs associated with their career goal that equate to greater financial burden.*
- d) Preference will be given to those applicants who have not won a BCSSA scholarship previously when there are many deserving candidates.
- e) Although not explicitly stated as a selection criteria, the Committee will endeavour to distribute the scholarships among the regions so that all the scholarships are not awarded to one region. *Note: The Committee should rank all applicants based on the criteria first, but where there are multiple applicants with similar profiles, geographic distribution should be considered.*
- f) The Committee may give special consideration to an applicant who has significant developmental or physical disabilities if deemed appropriate.

#### **4. Application Process:**

- a) Complete and submit the application form to the BCSSA Provincial Office no later than 3:00 pm on July 8 of each year. There shall be no exceptions.
- b) The applicant must submit a personal statement, detailing his/her coaching philosophy, academic background, and BCSSA involvement. This must not exceed 500 words.
- c) The applicant must provide the selection committee with two letters of reference. The references should be familiar with the applicant. Each letter should not exceed 250 words.

#### **References**



**Application Form:  
Ian Allen BCSSA Scholarships &  
Coaches Scholarship**

**PLEASE PRINT**

Full Name: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

\_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Current/Previous Club Membership: \_\_\_\_\_ Region: \_\_\_\_\_

Phone #: [Home] ( ) \_\_\_\_\_ - \_\_\_\_\_ [Other] ( ) \_\_\_\_\_ - \_\_\_\_\_

Birth Date: \_\_\_\_\_  
                    Day                      Month                      Year

Parents/Guardians Names: \_\_\_\_\_

**Scholastic History:**

Scholastic History Name of School or Institute	Dates Attended

**Post-Secondary Institute you plan to attend:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**Employment History:**

Employer	Dates

**BCSSA Involvement:**

Outline your participation in BCSSA including achievements and activities.

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Number of Years "Member of BCSSA": \_\_\_\_\_ BCSSA ID #: \_\_\_\_\_

Previous, current and future involvement in BCSSA:

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**Community Involvement:**

Outline your participation in the community including achievements and activities.

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**References:**

Provide a minimum of two names with addresses and phone number who may be contacted for references ([i.e: coach(s) and club president(s)]):

(1) Name/Title: \_\_\_\_\_ Tel: \_\_\_\_\_

Address: \_\_\_\_\_

(2) Name/Title: \_\_\_\_\_ Tel: \_\_\_\_\_

Address: \_\_\_\_\_

**Required Documentations:**

Please also attach the following to your application:

1. Provide school transcripts
2. Letters of Reference (school, personal or employer) must be attached to this application.
3. Write a page telling us about yourself including your goals, objectives, aspirations and how this scholarship could be of assistance. (Please attach with application)

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date