



THE UNIVERSITY OF BRITISH COLUMBIA

**Conferences & Accommodation**



## **BCSSA Swim Meet**

### **GUEST WELCOME GUIDE**

**Orchard Commons and**

**Ritsumeikan Residences**

6363 Agronomy Road, Vancouver BC V6T 1Z4

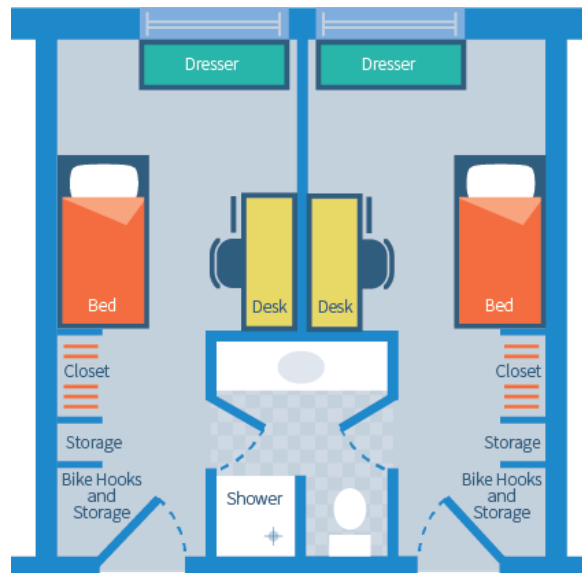
604-822-2778



## WELCOME TO ORCHARD COMMONS - SEMI-PRIVATE UNITS AND RITSUMEIKAN RESIDENCE - FOUR BEDROOM APARTMENTS

### ACCOMMODATION

Orchard Commons Semi Private Unit: Each private bedroom has a single bed, with a shared washroom between the two rooms (two people per unit). Approximately 36-50 guests per floor. Multi-level floor lounges offer seating, fridge, sink, and microwave. Complimentary Wi-Fi is included. Buildings are equipped with elevators.

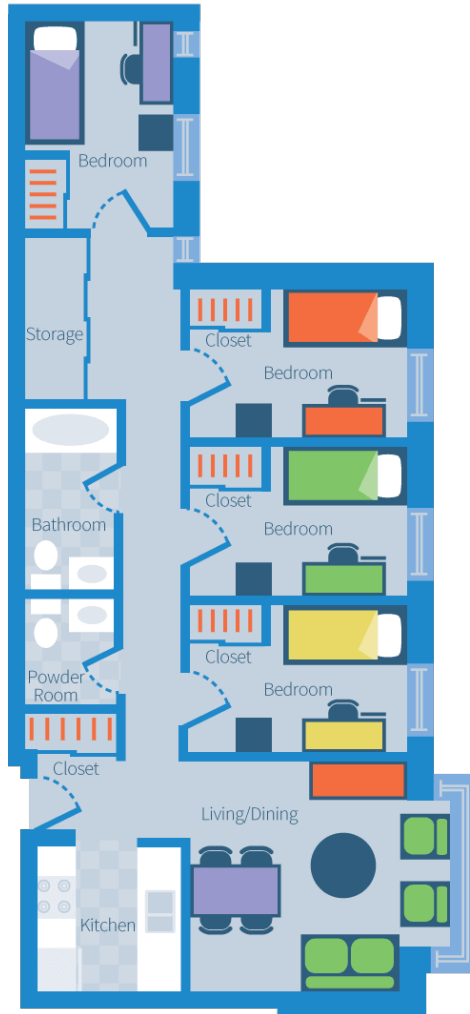


Connected single | Orchard  
Commons



## Conferences & Accommodation

Ritsumeikan Apartment: Apartment with four bedrooms (each bedroom has a single bed). Guests share two washrooms, a sitting area, and equipped kitchen with fridge and stove. Suite is sold at a flat rate regardless of number of occupants; maximum 4 guests per suite. Occupants must have the same check-in and check-out dates.



4 BR | Ritsumeikan-UBC House



## **Housekeeping**

Beds will be made upon arrival, and one bath towel, face cloth, and bath mat will be provided in each bedroom. Shampoo and bar soap will be provided on arrival only. Guests are responsible for additional supplies and for cleaning their own bedrooms, bed linens, and towels.

Guests can expect a weekly bathroom cleaning and garbage removal. Please do not keep your belongings in plastic bags near the garbage bin as they may be disposed of by mistake.

## **Check-in**

Check-in is available any time after 3:00PM and Check-Out is 11:00AM. Our Front Desk is open 24 hours a day. If you require luggage storage, please inquire at the desk.

Please have your booking confirmation number ready upon arrival.

## **Check-out & Luggage Storage**

Check out is by 11:00AM. All keys will need to be returned to the desk by 11:00AM on the day of check-out.

If you require luggage storage, please inquire at the Front Desk.

## **Keys, Payment & Additional Occupants**

Only guests whose names are on the reservation will be able to check in. Minors are not able to check in unaccompanied. All additional guests must be listed in reservation comments prior to arrival. As per BCSSA's [Rule of Two](#), an Athlete may not be alone under the supervision of any BCSSA Personnel unless prior written permission is obtained from the Athlete's parent or guardian. For more information, please refer to [Safe Sport Policies](#).

Payment needs to be made in full and cannot be separated by bedroom as the suite is sold as a flat rate. If additional occupants wish to check in prior to primary guest who booked they will be required to pay for the entire unit.



## **Parking**

There is an event discount for BCSSA guests. The 5-day rate is \$50 and the 8-day rate is \$70. Below are instructions on how to access the rates:

1. Download the HonkMobile app from the Apple Store or Google Playstore in advance of your arrival.
2. Set up an account with HonkMobile app.
3. Click 'Enter Zone ID' and type **5654**.
4. Select 'Hourly Parking'.
5. Select 'BC Summer Swimming Parking' if parking for 5 or more days. Otherwise, daily rate applies based on your respective Zone ID or at the meter.
  - a. For 5 day parking package, select the 'Start Time'.
  - b. For 8 day parking package, select the 'Start Time'.

Please note, the discounted parking is only available in the following lots:

- North Parkade-6115 Student Union Blvd
- Rose Parkade-6278 NW Marine Drive
- Thunderbird Parkade-6085 Thunderbird Blvd
- B4 Lot-6365 Agronomy Rd

For directions, parking lot capacity, and features, please click [here](#).

If you require help & support with parking during your stay please contact UBC Parking directly at [parking.support@ubc.ca](mailto:parking.support@ubc.ca) or 604-822-6786.

## **Breakfast**

Breakfast is included from August 12th to August 19th. Breakfast will be served at the Totem Park Dining Hall from 6:00AM - 8:00AM. The Dining Hall is located on the second floor of the Totem Park Commonsblock at 2525 West



Mall. Please [click here](#) for directions from Orchard Commons and Ritsumeikan Residences to the Totem Park Dining Hall.

Dining Hall staff may request to see your key card or booking confirmation email to identify you are a BCSSA guest.

The Dining Hall does not accept walk-ins.

## **Laundry**

Laundry machines are located on the 1<sup>st</sup> floor of each Orchard Residence and on the 2<sup>nd</sup> floor for the Ritsumeikan Residence. Guests are responsible for purchasing a laundry card from the Coinamatic machine for \$5.00 and adding value to it. The cost to wash or dry 1 load of laundry is \$1.25. The Coinamatic machine is located at the of Orchard Residence.

Please do not leave your items unattended. **Items left unattended in the laundry room are at your own risk** and may be moved by others. Please be mindful of the shared laundry facilities by setting a timer to collect your laundry.

### *Adding Value to a Laundry Card:*

**Step 1:** Insert the card into the top left slot of the Coinamatic machine by the laundry room

**Step 2:** Insert your credit card into the bottom slot under the credit card machine

**Step 3:** Follow the on-screen instructions to add funds (minimum \$10.00)

**Step 4:** After payment, remove your credit card only when prompted

**Step 5:** Keep the laundry card inserted until the value is successfully added

*Do not remove the laundry card prematurely; it may fail to load. For refunds, card issues, or damages, contact Coinamatic directly (1-800-561-1972)*

## **Internet**

The free [ubcvisitor](#) wireless network is available for use in the bedroom, building lobby, and around campus.

Please do not illegally download copyrighted movies or music and use the internet connectivity for malicious intent. UBC's full policy on the use of technology facilities and services can be found [here](#).



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### Food Outlets

For more information on food outlets available on campus, please visit: [Food, Amenities & Attractions at UBC](#).

### UBC PHONE NUMBERS

#### Non-Emergency Numbers

Ambulance	604-872-5151
Fire Prevention	604-665-6069
RCMP - University Detachment	604-224-1322
Vancouver Fire Department	604-665-6000
Vancouver Police Department	604-717-3321

#### Emergency Numbers

Ambulance / Fire / Police	911
Campus Security	604-822-2222
Campus First Aid	604-822-4444
UBC Hospital Urgent Care	604-822-7662
Poison Control Centre	604-682-5050