



Position Title: Assistant Head Coach

Salary: Depending on experience and on hours worked: \$5,000 to \$10,000

Benefits: Potential compensation for meet fees, club membership, and covering.

Term: April 30, 2023 - August 20, 2023.

Hours: 15-30 hours per week.

Positions: 1

We are looking for a reliable, energetic, trustworthy coach to join our club! The Assistant Head Coach would primarily teach our senior age groups (aged 12-19). These athletes might be new to competitive swimming, or they might already be experienced competitive swimmers. The primary responsibilities of the Assistant Head Coach include developing seasonal, cyclical, and daily plans, coaching a senior group, mentoring and directing coaches, communicating with parents, staff, and directors, assisting the Head Coach on administrative tasks such as meet entries and event planning, and working together with the Head Coach on the further development of the program.

Application Deadline: Sunday Mar 12th, 2023 @ 11:59pm

If you are interested, please email your resume and cover letter to: george.hill@cruisersaquatics.com and director.speed@cruisersaquatics.com prior to the deadline. Late applications up until Sunday March 26th, 2023 @ 11:59pm will be considered if positions are still available. Special schedule requests will be easier for us to accommodate for applicants that submit prior to the first deadline.

Requirements

- At least 19 years old with a High School Diploma. Exceptions can be made for exceptionally strong and responsible Grade 12 candidates with extensive previous experience.
- 2 years previous coaching or teaching experience and experience with children.
- Availability after school beginning as early as 3:30pm is an asset.
- Full availability for the month of July
- Previous experience in a management position is an asset.
- Completed NCCP's Swimming Level 1.
- Ability to determine swimming level, analyze techniques and demonstrate corrections.
- Strong organizational, management, communication, and interpersonal skills.
- Capability of responsible and professional conduct for all work activities, from emails to team events.
- Generally available for the entire term. Time off during the summer can be accommodated if requested early enough in the season for a coverage plan to be created.
- Must be located in North Van or the Vancouver area, as practices take place in North Vancouver.
- Must have a phone/laptop, personal email address and personal phone number for communications.



Hours & Compensation

- 15 week term from April 30, 2023 - August 20, 2023. There is a possibility for continuing hours beyond the summer season during maintenance (September-April).
- Salary Range of \$5,000-\$10,000 depending on hours worked, qualifications and experience.
- 15-30 hours per week depending on your availability, however, hours may vary week to week and could be more or less depending on team events, training sessions and swim meets.
- Depending on the number of hours worked, the club can compensate for:
 - Club membership fees, for the coach's own swim training
 - Meet entry fees, for the coach to race at swim meets
 - Coverage pay, for the coach to work other coaches shifts if they are away or sick.

Coaching Responsibilities

- Lead at least one senior swimming group and assist with other groups.
- Plan lessons and dryland activities in coordination with fellow coaches and the head coach.
- Teaching basics, fundamentals, and training skills related to competitive swimming.
- Maintain swimmer data and adapt training to the individualized needs of swimmers.
- Complete attendance, report cards, evaluations, and keep records of other swimmer data.
- Assist the Head Coach with coordination of staff, planning of events, and other administrative tasks.
- Assist the head coach with communication, collection and submission of meet entries.
- At swim meets, be a team leader, run team activities, and assist swimmers with their races.
- Mentoring, directing, and assisting Speed Coaches, Junior Coaches and Volunteer Coaches.
- Assist with other groups, the splash program, and shadow other coaches.

Professional Responsibilities

- Attend all scheduled work hours including, practices, dryland training sessions, assessments, team events, staff meetings, coach training sessions and assigned swim meets.
- Arrive at the pool on-time 15 min prior to the start of each lesson where possible.
- Arrive at the pool composed, prepared and appropriately dressed.
- Ensure the pool or training area is clean, well-maintained, and free of hazards.
- Use WhatsApp to reliably communicate with other coaches, staff and directors.
- Communicate with parents using emails and in-person conversations.
- Respond to communications within 24 hours during the work week.
- Complete at least two hours of individual professional development per month.
- Maintain good standing with Swimming Canada and the NCCP Coaching Program.